



NOTICE OF THE REGULAR MEETING OF THE
EAGAR CEMETERY COMMITTEE
February 22, 2016 AT 8:00 a.m.
EAGAR TOWN HALL
22 W. 2ND Street, Eagar, Arizona

PURSUANT TO A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE TOWN COUNCIL OF THE TOWN OF EAGAR AND THE GENERAL PUBLIC THAT THE EAGAR CEMETERY COMMITTEE WILL HOLD A **REGULAR MEETING OPEN TO THE PUBLIC ON MONDAY, FEBRUARY 22, 2016, BEGINNING AT 8:00 A.M.**, AT THE EAGAR TOWN HALL LOCATED AT 22 W. 2ND STREET, EAGAR, ARIZONA.

AGENDA

1. WELCOME

2. ROLL CALL

3. OPEN CALL TO THE PUBLIC

4. CONSENT AGENDA

A. CONSIDERATION OF CEMETERY COMMITTEE BOARD MINUTES OF MAY 11, 2015 (BECKY CROSBY)

5. NEW BUSINESS

A. DISCUSSION AND CONSIDERATION OF A CEMETERY BUDGET FOR FISCAL YEAR 2016/2017 (BECKY CROSBY)

B. DISCUSSION AND RECOMMENDATION TO REVISE EAGAR TOWN CODE 13.60.090.D. CEMETERY - MEMORIALS AND HEADSTONES; DECORATION OF PLOTS (BRYCE BURNHAM)

C. DISCUSSION ON PLACEMENT OF THE FLOWER BARRELS IN THE CEMETERY AND BUYING FLOWERS FOR THE BARRELS (BECKY CROSBY)

D. DISCUSSION TO BUY BENCHES, TREES, AND HOSES FOR THE CEMETERY (BECKY CROSBY)

E. DISCUSSION AND CONSIDERATION TO SCHEDULE THE CEMETERY CLEAN UP DAY (BECKY CROSBY)

6. OLD BUSINESS

B. DISCUSSION OF OTHER CEMETERY BUSINESS (CEMETERY COMMITTEE)

7. NEXT MEETING

8. ADJOURNMENT

THE PUBLIC IS WELCOME TO PLACE ITEMS ON THE EAGAR CEMETERY COMMITTEE AGENDAS WITH THE APPROVAL OF THE CHAIRMAN BECKY CROSBY. ALL REQUESTS ARE DUE INTO THE TOWN CLERK'S OFFICE A WEEK PRIOR THE NEXT MEETING.

IF ANYONE WISHING TO ATTEND THIS MEETING HAS SPECIAL NEEDS DUE TO A DISABILITY, PLEASE CONTACT THE TOWN CLERK AT 928-333-4128 TWENTY-FOUR HOURS PRIOR TO THE MEETING AND ACCOMMODATIONS WILL BE PROVIDED. ALSO, ANYONE NEEDING INFORMATION ON THE CURRENT MEETING PLEASE CONTACT THE TOWN CLERK AT 928-333-4128.

MINUTES
REGULAR MEETING
EAGAR CEMETERY COMMITTEE
300 W. 3rd St., Eagar, AZ
May 11, 2015 – 8:00 a.m.

Cemetery Committee Chairperson Becky Crosby welcomed those present and called the meeting to order at 8:10 a.m. Linda Eagar showed up late and then roll call is as follows and a quorum was present.

PRESENT: Becky Crosby, Chairperson
 Chris Heap
 Councilor Debra Seeley
 Linda Eagar

ABSENT: Bryce Burnham
 Norma Coddington
 Bruce Ray, Public Works Director

STAFF: Eva Wilson, Town Clerk
 Marion Wiltbank, Assistant Town Clerk
 Elwin Browning, Public Works Roads/Facilities Supervisor

ITEM #3: OPEN CALL TO THE PUBLIC

No public in attendance.

ITEM # 4: CONSENT AGENDA

A. CONSIDERATION AND APPROVAL OF CEMETERY COMMITTEE BOARD MINUTES OF MARCH 12, 2015

Chris Heap moved to accept the minutes of March 12, 2015. Councilor Debra Seeley seconded; all were in favor and the motion carried. 4-0

ITEM #5: NEW BUSINESS

A. DISCUSSION AND CONSIDERATION OF A NEW MEMBER FOR THE CEMETERY COMMITTEE

Cemetery Committee agreed that they didn't need another member, as they now have seven members.

B. DISCUSSION OF WHERE TO PLACE THE FLOWER BARRELS IN THE CEMETERY AND BUYING FLOWERS FOR THE BARRELS

Elwin Browning said there were around six planters that could be used at the cemetery. The committee agreed to have one planter set next to each bench. Chairperson Becky Crosby will buy the flowers for the planters from the cemetery budget. It was decided four dianthus, four snapdragons, and four petunias per planter. Becky said it was \$5.50 per six-pack at Cheryl's. Chris Heap said her husband Dr. Steven Heap would donate \$100 towards the flowers and potting soil for the planters.

The watering of the barrels will be done by the Cemetery Committee. For the first two-weeks they will water every day but Sunday.

Monday – Councilor Debra Seeley

Tuesday – Linda Eagar

Cemetery Committee Minutes
May 11, 2015

Wednesday – Becky Crosby

Thursday – Marion Wiltbank

Friday – Chris Heap

Saturday = Becky and Debra

Norma and Bryce – will be alternates

After two weeks the watering will go to every other day and Linda, Bryce, and Norma will be the alternates if someone has to be gone.

6. OLD BUSINESS

A. DISCUSSION AND CONSIDERATION TO APPROVE A CEMETERY BUDGET FOR FISCAL YEAR 2015/2016

The Cemetery Committee members walked the cemetery and decided that they would like water spigots/hydrants and benches at the west and east sides of each section.

Need to buy for each section of the Cemetery over the next couple of years:

Aspen Section: Needs bench at the west side, and has a water spigot at the corner on west side that can be used on the west Oak section.

Oak Section: Needs bench at the east side.

Cedar Section: Needs bench at the east side.

Juniper Section: Needs water spigot/hydrant at west side and bench of the east side.

Spruce Section: Needs water spigot/hydrant and bench on the west side.

Maple Section: Needs water spigot/hydrant and bench on the east side and waterspigot on the west side.

Total of four water spigots/hydrants and six benches need to be purchased in the next two years.

This year the Cemetery Committee decided to budget \$1,500:

\$1,000 for benches

\$200 for flowers and planters

\$300 for water spigots

B. DISCUSSION OF OTHER CEMETERY BUSINESS

None.

ITEM #7: NEXT MEETING

No date or time was decided.

ITEM #8: ADJOURNMENT

Linda Eagar moved to adjourn the meeting. Chris Heap seconded; all were in favor and the motion carried. 4-0

Chairperson Becky Crosby

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EAGAR TOWN CODE - CEMETERY

13.60.090 - Memorials and headstones; decoration of plots.

A.

If a family chooses to buy a headstone, they will do this at their own cost. All headstones or markers in the cemetery shall have a concrete or granite foundation set at ground level with a minimum four-inch border, which shall be set by an approved monument vendor or a family representative who will be under the direct supervision of town personnel. Family members or monument vendor must contact the town of Eagar prior to setting a headstone so it can be placed in the correct location. If a headstone has to be moved, the town of Eagar will not be held liable for any damage to headstone.

B.

Only one headstone will be allowed for each plot, and this shall be placed at the head of the plot. In the event a family monument headstone is placed at the head of a group of plots, an individual marker may be placed at the foot of each plot for individuals buried there. Government markers such as military markers may also be placed at the foot of the plot in addition to the headstone. Footstones can be placed at the foot of a plot that will have the maximum size of twenty-four inches in width and sixteen inches in depth and flat and level to the ground.

C.

Aspen, Oak, Cedar and Juniper sections (old section of cemetery)—No size restrictions on headstones, but shall be placed within the purchased plot boundaries. In the Spruce, Maple, and all future sections of the cemetery, headstones are limited to sixteen inches in height above ground level and sixteen inches in width and must be placed within the purchased plot boundaries.

D.

Headstones for single- and double-depth plots in the Spruce section of the town of Eagar Cemetery are limited to sixteen inches in height above ground, thirty-six inches in length, and sixteen inches in width and must be placed within the purchased plot boundaries, and headstones for double (side-by-side) plots in the Spruce section of the town of Eagar Cemetery are limited to sixteen inches in height above the ground, forty-eight inches in length, and sixteen inches in width and must be placed within the purchased plot boundaries.

E.

The town shall not be responsible for the preservation and care of any headstones, markers or memorials installed in the cemetery.

F.

Since the town does not have a full-time cemetery groundskeeper; daily maintenance of sites is not performed. In order to establish grass on plots and to allow access for the sprinkler system and mowing machines, no rock, gravel, wood, or similar type of ground covering will be allowed. No fences, curbing, borders or barriers are allowed around plots or individual plots, except for those already in existence (grandfathered in as of the date of the approval of this chapter).